

## **Position Description: Members of the Accreditation Council for Art Therapy Education (ACATE)**

ACATE represents a range of constituents in the education of art therapists. It is to be comprised of credentialed art therapy educators, credentialed art therapy practitioners, and public members representing individuals or families of individuals receiving art therapy services or who lend accreditation expertise to the council's work. ACATE members are selected from nominations submitted by ACATE members, AATA, AATA state chapters, sponsoring educational institutions, art therapy professionals, art therapy students, employers and consumers of art therapy services.

ACATE members commit to serve as a responsible leader in protecting the public through the promotion of safe, effective, consistent and competent art therapy education and practice, to ensure fair, consistent, relevant and ethical decision-making in the accreditation process, and to adhere to the standards, bylaws, policies and procedures adopted by the Committee.

Specific responsibilities for ACATE members include:

1. Attend monthly virtual meetings of the ACATE Committee, at least two of which may be in-person meetings (if not virtual) at a location determined by the ACATE Chair. Transportation and shared room hotel costs will be born by ACATE.
2. Participate in any meetings of the Committee called by the ACATE chair.
3. Participate in orientation and training in the accreditation process and CAAHEP/ACATE procedures.
4. Members will have responsibility for continuing development and approving ACATE's initial Standards & Guidelines document, Policies & Procedures document, and related forms and materials.
5. Undertake periodic review and revision of academic program standards to encourage educational program improvement and best practices, and reflect the needs of education programs, students and consumers.
6. Participate in training for conducting on-site evaluations of applicant education programs.
7. Help to identify, develop and train a geographically distributed network of credentialed art therapists and art therapy educators to serve as assessors for on-site evaluations of educational programs applying for accreditation.
8. Review Self-Study Review reports and other materials submitted by educational institutions applying for CAAHEP accreditation.
9. Serve, as needed, as a chair or lead assessor for on-site teams of evaluators to review, verify and evaluate content from Self-Study Review reports by accreditation applicants.

10. Review and evaluate application materials and site visit reports to determine whether programs applying for initial accreditation have demonstrated compliance with ACATE standards and guidelines sufficient to be recommended to CAAHEP for accreditation, conditional accreditation, or withholding of accreditation.
11. Review education program requests to appeal accreditation decisions.
12. Review Annual Reports submitted by accredited programs that provide information on program structure, process and curriculum changes, quantitative data measuring student performance and competencies, and information on graduate placements and employer surveys.
13. Participate in follow-up qualitative on-site evaluations for programs that are unable to demonstrate consistent compliance with CAAHEP accreditation standards.
14. Participate in continuing on-site evaluations after a program receives accreditation to verify outcomes and process-based information provided in Annual Reports.
15. Help to identify prospective educational programs and encourage development of art therapy master's degree programs and application for CAAHEP accreditation.
16. Review nominations to fill vacant member positions for the ACATE committee and participate in votes to approve new members and to elect the ACATE committee chair.