



Annual Business Meeting

Commission on Accreditation of Allied Health Education Programs

April 16, 2018

Minutes

Call to Order: President Carolyn O’Daniel called the meeting to order at 11:04 A.M. at the Hyatt Regency Louisville, in Louisville, Kentucky. A quorum of Commissioners was present.

2017 Annual Meeting Minutes: President O’Daniel called for a motion to approve the minutes from the 2017 Annual Meeting.

Motion to approve the April 24, 2017 Annual Business Meeting minutes as distributed.

Moved and seconded; motion carried.

Report of Nominating and Elections Committee: Committee Chair Lois Simmons reported that no new nominations had come forward from the floor. She indicated one change, which was that Susan Muller had withdrawn her name from the ballot of CoA representatives running for the Board. Ballots were distributed to the Commissioners and collected when votes were cast.

Treasurer’s Report: Treasurer Gregory Ferenchak presented the Treasurer’s Report and responded to questions. President O’Daniel called for a motion to accept the report.

Motion to approve the Treasurer’s Report as presented.

Moved and seconded; motion carried.

President’s Report: President O’Daniel noted that she continually updates the Commission on activities in her bimonthly updates in *Communiqué* and shared her most recent actions, meeting attendance, and Board accomplishments. She noted the completion of the 2015-2018 Strategic Plan and the Board’s activities in preparing for the development of the 2018-2020 plan. She thanked the attendees for allowing her to serve as President for the past year, noting that this was her last Annual Meeting as she is in her final term on the CAAHEP Board.

Executive Director’s Report: Kathleen Megivern shared updates to CAAHEP’s progress reports to CHEA. She indicated that CHEA is pressing for even more transparency in how CAAHEP reports its accreditation actions and on how programs report outcomes. Presently, CAAHEP reports on the citations of those programs being placed on probation, and CHEA is requiring that all CAAHEP accreditation actions include

citations, whether or not the program achieves initial or continuing accreditation. In addition, CHEA is requiring that CAAHEP provide additional information on the programs receiving accreditation but have no citations. These CHEA-required changes will require CAAHEP to re-write policies and change our Standards template. She also noted the growth that CAAHEP is experiencing with the addition of new professions, Committees on Accreditation, and sponsoring organizations up for a vote at this meeting. In addition, she thanked the CAAHEP staff for their work and support.

Nominating and Elections Committee Update: Due to a tie vote for the second Committee on Accreditation representative on the CAAHEP Board, Lois Simmons, Chair, asked for a re-vote between candidates Stephen Sonstein and Catherine Rienzo. Ballots were distributed and collected.

New Business: President O’Daniel reviewed each of the following profession, Committee on Accreditation, and sponsorship request and asked for a motion on each:

Motion to accept Orthoptics as a profession in CAAHEP.

Moved and seconded; approved.

Motion to accept the application for a new Committee on Accreditation of Orthoptic Fellowship Programs (CoA-OFP).

Moved and seconded; approved.

Motion to accept the request of American Orthoptic Council for membership as a Sponsoring Organization.

Moved and seconded; approved.

Motion to accept Rehabilitation/Disabilities Studies (undergraduate) as a profession in CAAHEP.

Moved and seconded; approved.

Motion to accept the application for a new Committee on Rehabilitation Accreditation (CORA).

Moved and seconded; approved.

Motion to accept the request from the National Rehabilitation Counseling Association for membership as a Sponsoring Organization.

Moved and seconded; approved.

Motion to accept the application for a new Committee on Accreditation for Clinical Postgraduate PAs (CoA-CPPA).

Moved and seconded; approved.

Motion to accept the request from Association of Postgraduate Physician Assistant Programs for membership as a Sponsoring Organization.

Moved and seconded; approved.

Motion to accept the request from the American Medical Technologists for membership as a Sponsoring Organization.

Moved and seconded; approved.

Motion to accept the request from the National Healthcareer Association for membership as a Sponsoring Organization.

Moved and seconded; approved.

Open Forum: President O’Daniel introduced the Open Forum, where Commissioners can discuss topics of their interest. One question regarding CAAHEP’s new Annual Reporting Tool was posed, which Kathleen Megivern addressed.

Election Results: Lois Simmons gave the election results following a final count of all votes. The following Commissioners were elected to the CAAHEP Board of Directors for the 2018-2021 term:

- Donald Balasa
- Barry Eckert
- Stacey Ocander
- Catherine Rienzo
- Jennifer Spegal

Adjournment: The meeting adjourned at 12:10 PM