



**2017 Annual Meeting of the Commission
April 24, 2017
JW Marriott Buckhead, Atlanta, GA**

Call to Order

CAAHEP President Thomas Skalko called the meeting to order at 11:08 AM Eastern.

Approval of Minutes

Following a call for changes or edits to the minutes of the 2016 Annual Meeting of the Commission and there being none, President Skalko called for a motion to approve the minutes:

Approve the Minutes of the 2016 Annual Meeting of the Commission as distributed.

Moved and second; Motion Carried

Treasurer's Report

CAAHEP Treasurer, Barry Eckert, presented the financial report of the Commission, highlighting the loss from the sale of the office building and the strength of the investment portfolio. President Skalko called for a motion to approve the Treasurer's Report:

Approve the Treasurer's Report as presented.

Moved and second; Motion Carried

Report of Nominating and Elections Committee

Lois Simmons, Chair of the Nominating and Elections Committee, presented the final report of the Committee noting that no additional nominations came forward at the meeting. Ballots were distributed to Commissioners, votes were cast, and ballots were collected on the following ballot:

Sponsoring Organization Nominees (vote for one):

- Bonnie Robertson
- Kate Feinstein

Committee on Accreditation Nominee:

- Douglas York

Association of Schools of Allied Health Professions:

- Write-in Nominee: Gregory Frazer

President's Report

President Skalko gave a brief report on CAAHEP activities, stating that there has been a lot of work done and much accomplished over the past year, and that CAAHEP remains a strong organization.

Executive Director's Report

Executive Director, Kathleen Megivern, provided an update on CAAHEP's recognition process by CHEA, which included two progress reports submitted over the last year. She recognized CAAHEP staff member, Katie Davis, for her work in tracking outcome links of CAAHEP accredited programs to meet CHEA requirements. Ms. Megivern noted that the Advanced Cardiovascular Sonography and Lactation Consultants had programs accredited for the first time over the past year and that the two professions would be added to CAAHEP's scope of practice. She also recognized CAAHEP staff for their work on the new technology systems CAAHEP is developing with Indigo Interactive, including rebuilding the database, website, and annual reporting tool.

Recent Graduate Report

Deborah Agustin, CAAHEP's Recent Graduate Commissioner and Board Member, shared a report highlighting her time as Commissioner and Board Member.

New Associate Member Vote

Kathleen Megivern presented the Postgraduate Physician Assistant group as a possible new associate member. She reported that CAAHEP's legal counsel indicated that there was no need to vote on the recognition of the profession, as Physician Assistants has already been recognized by CAAHEP. President Skalko asked for a motion to approve the Postgraduate Physician Assistant Programs:

Approve the Postgraduate Physician Assistant Programs as part of the CAAHEP Accreditation system.

Moved and Second. Carried.

Open Discussion

President Skalko opened the floor for a discussion period among Commissioners on any topic. No topics were suggested.

Election Results

Lois Simmons reported on the election results. The following nominees have been elected to the CAAHEP Board:

- Sponsoring Organization Representative: Kate Feinstein
- Committee on Accreditation Representative: Douglas York
- Association of Schools of Allied Health Professions: Gregory Frazer

Adjournment

There being no other business to discuss, the Annual Meeting of Commissioners adjourned at 11:42 AM