

**CAAHEP Commissioners Meeting**  
**April 15, 2013**  
**Charleston, SC**

Meeting called to order by President Cameron Harris at 11:23 am EDT.

**Review and Approval of Minutes**

April 30, 2012

Move to approve the minutes of the April 30, 2012, CAAHEP Commissioner Meeting. Seconded and approved.

October 16, 2012 – Special Meeting of the CAAHEP Commissioner – First CAAHEP Commissioner meeting conducted electronically.

Move to approve the minutes of the October 16, 2012, CAAHEP Commissioner Special Meeting. Seconded and approved.

**President's Report**

President Harris noted the written report provided in the program material. He noted the growth among CAAHEP with the addition of three professions over the last several years. He mentioned the three strategic plan key goals of: promoting best practices, strengthening organizational structure, and asserting leadership within accrediting communities. He also introduced the new Accreditation Recommendation Review Committee. President Harris thanked Cynthia Butters for her work in revamping the Board orientation material this past year, and reported on the addition of new positions on the Board to include a practitioner and recent graduate. In addition, he reported that the Board is looking at marketing options to educate students on the importance of accreditation, noting Kerry Weinberg's work with a marketing committee.

**Treasurer's Report**

CAAHEP Treasurer, Calvin Harris presented the Commission's report on finances, noting the report in the program material.

Move to approve the treasurer's report. Seconded and approved.

**Executive Director/Staff Report**

Kathleen Megivern, Executive Director, pointed out the written staff report in the program material.

**Final Report of the Nominating and Elections Committee**

Thomas Skalko, chair of the Nominating and Elections Committee, reported that there were no additions to the Ballot beyond the ones in the preliminary report and the two from the floor. Paper ballots were distributed to Commissioners and votes were cast. A tally of the votes was conducted.

### **Request from the Consortium of Academic Programs on Clinical Research for Associate Membership**

The Commissioners received a brief overview of the Clinical Research Profession, CAAHEP's newest profession.

Move to approve the Consortium of Academic Programs on Clinical Research as an Associate Member of CAAHEP. Seconded and approved, one opposed.

### **Open Forum of Issues of Concern to Commissioners**

Kathleen Megivern announced that the Open Forum part of the program was the Commissioners opportunity to discuss items regarding CAAHEP and accreditation. One attendee thanked the planning committee for arranging for Dr. Shealy to present to the Annual Meeting.

### **Announce Election Results**

Thomas Skalko returned to the meeting to announce the election results. John Padgett, Claire Chandler, and Cameron Harris were all re-elected to the CAAHEP Board. Arthur "Tony" Makin and Gregory Ferenchak were elected as a new CAAHEP Board Members.

As there was no additional business to conduct, the Commissioners Special Meeting adjourned at 11:48 AM.