

**CAAHEP Annual Meeting
April 19, 2010
Louisville, Kentucky**

Meeting called to order by President M. LaCheeta McPherson at 2:00 pm.

Nominations and Election Committee Report

Carolyn O’Daniel, chair of the Nominations and Election Committee, reviewed the results of the call for nominations and each candidate briefly addressed the audience: Cynthia Butters, candidate for education representative of Two-Year Deans; Alicia Davis, candidate for Committee on Accreditation representative; Claire Chandler, Cameron Harris, and Judy Jondahl candidates for Sponsoring Organization; and, John Padgett candidate for “At Large” educational representative. Ms. O’Daniel noted that no other nominations had come forward. Ballots were distributed and the Election Committee members verified the results.

Review and Approval of Minutes from the April 20, 2009, meeting.

Motion for approval of April 20, 2009, minutes. Seconded and approved.
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President’s Report – M. LaCheeta McPherson

President McPherson reviewed the overview on Board accreditation action of the past year and the continuation of good information collected from the accreditation process assessments. She noted several projects completed including the general site visitor training and Your Accreditation Mentor website. She noted several changes in the Board due to resignations. The president then reported on the organization’s activity with CHEA’s recognition, and discussed relations/collaborations with NAACLS, CCCLW, ASPA, and HPN. She also noted the success CAAHEP had experienced with Go to Meeting/Go to Webinar software and development and delivery of webinars.

Treasurer’s Report - Dan Points

The group reviewed the financial statements and discussed. No questions or concerns expressed.

Executive Director’s Report

Kathy Megivern spoke about the CHEA recognition overview and pointed out the written report included in the meeting material.

Final Report of the Nominations and Election Committee

Carolyn O’Daniel reported the following election results: Cynthia Butters for the NN2 seat; Alicia Davis for the CoA seat; John Padgett for the “at large educator” seat; and Claire Chandler and Cameron Harris for the two sponsoring organization seats.

Discussion and Vote on Proposed Bylaws Amendment

A review of the proposed Bylaws amendment was provided, along with the rationale for the change. The following change was discussed:

Article VI – COMMISSION: Section 1. Quorum. A majority of Commissioners *registered at a meeting* – including at least one Commissioner ~~from each~~ *representing an* Educational Institution Member group, one Commissioner representing a Sponsoring Organization, and one Commissioner representing a Committee on Accreditation – shall constitute a quorum.

Motion to accept the proposed Bylaws amendment to Article VI – COMMISSION: Section 1. Quorum. Seconded and approved.
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Update On DOD Education Reorganization

Karen Natkin presented the reorganization of the DOD allied health programs into the new Medical Education Training Campus (METC) at Fort Sam Houston.

New Professions

Motion to accept the Anesthesia Technician/Technologist as an eligible profession to participate in CAAHEP. Seconded and approved unanimously.

Motion to accept the Recreational Therapist as an eligible profession to participate in CAAHEP. Seconded and approved unanimously.

New Members

Motion to approve membership for the new Committee on Accreditation for Anesthesia Technician/Technologist. Seconded and unanimously approved.

Motion to approve sponsoring organization membership for the American Society of Anesthesia Technicians and Technologists. Seconded and unanimously approved.

Motion to approve membership for the new Committee on Accreditation for Recreational Therapists. Seconded and unanimously approved.

Motion to approve sponsoring organizational membership for the American Therapeutic Recreation Association. Seconded and unanimously approved.

Adjournment

There being no further business to discuss, moved to adjourn the meeting at 2:40 pm. Seconded and approved.